				Assignment Codes		
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Administration & Supervision

0250	Administrative	 No License Available 	 Any Administrative 	 Any Administrative License 	 Any Administrative License
	Assistant to the		License	·	•
	Superintendent				
0156	Athletic Coach	 No License Available 	 No License Available 	No License Available	No License Available
0164	Curriculum Specialist	 General Supervisor& Curriculum Specialist (School Services Certificate) Elementary or Secondary Administration & Supervision Superintendent 	General Supervisor& Curriculum SpecialistSuperintendent	 Director of Curriculum & Instruction Building Level Administration Superintendent 	 Director of Curriculum & Instruction Building Level Administration
0266	Director of Personnel	No License Available	 Administrative License preferred but not required 	Administrative License preferred but not required	 Administrative License preferred but not required
0064	Director of Guidance	Director of GuidanceSupervisor of Guidance	 Director of School Service Personnel School Counselor (Professional) 	 School Counseling Accomplished Practitioner 	School Counselor (Accomplished Level)
0176	Director of Reading or Language Arts	No License Available	Director of Reading	Reading Specialist	No License Available
0192	Director of Special Education	 Director of Special Education (School Services Certificate) /Special Ed preferred but not mandatory (local decision) 	 Director of Special Education / Special Ed preferred but not mandatory (local decision) 	Director of Exceptional Needs / Special Ed preferred but not mandatory (local decision)	Director of Exceptional Needs / Special Ed preferred but not mandatory (local decision)
0196	Director of Career & Technical Education	Vocational Director (School Services Certificate) / preferred but not mandatory (local decision)	 Director of Vocational Education / preferred but not mandatory (local decision) Building Level Administration Superintendent 	 Director of Career & Technical Education / preferred but not mandatory (local decision) Building Level Administration Superintendent 	 Director of Career & Technical Education / preferred but not mandatory (local decision) Building Level Administration Superintendent
0002	Elementary Principal	Elementary Administration& SupervisionSuperintendent	Elementary Administration & SupervisionSuperintendent	Building Level AdministrationSuperintendent	Building Level AdministrationSuperintendent

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8000	Elementary Assistant Principal	Elementary Administration& SupervisionSuperintendent	Elementary Administration & SupervisionSuperintendent	Building Level AdministrationSuperintendent	Building Level AdministrationSuperintendent
0004	Middle School Principal	 Elementary or Secondary Administration & Supervision Superintendent 	 Elementary or Secondary Administration & Supervision Superintendent 	Building Level AdministrationSuperintendent	Building Level AdministrationSuperintendent
0010	Middle School Assistant Principal	 Elementary or Secondary Administration & Supervision Superintendent 	 Elementary or Secondary Administration & Supervision Superintendent 	Building Level AdministrationSuperintendent	Building Level AdministrationSuperintendent
0050	Assistant Superintendent Pupil Personnel	Superintendent	 School Administration License preferred but not required 	School Administration License preferred but not required	 School Administration License preferred but not required
0052	Assistant Superintendent Special Services	Superintendent	 School Administration License preferred but not required 	School Administration License preferred but not required	 School Administration License preferred but not required
0150	Assistant Superintendent Instruction or Curriculum	Superintendent	 School Administration License preferred but not required 	School Administration License preferred but not required	School Administration License preferred but not required
0252	Assistant Superintendent Building & Grounds	Superintendent	 School Administration License preferred but not required 	School Administration License preferred but not required	School Administration License preferred but not required
0254	Assistant Superintendent Building & Finance or Business Manager	Superintendent	 School Administration License preferred but not required 	School Administration License preferred but not required	School Administration License preferred but not required
0256	Assistant Superintendent Staff Personnel	Superintendent	 School Administration License preferred but not required 	School Administration License preferred but not required	School Administration License preferred but not required
0268	Other Assistant Superintendent	Superintendent	School Administration License preferred but not required	School Administration License preferred but not required	School Administration License preferred but not required
0018	Elementary or	Elementary Administration	Elementary	Building Level Administration	Building Level Administration

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	Middle School Principal	& Supervision • Superintendent	Administration & Supervision • Superintendent	Superintendent	Superintendent
0174	Health/PE/Safety or Recreation Includes System-Wide Athletic Director	Any License	Any License preferred but not required	Any License preferred but not required	Any License preferred but not required
0006	Secondary Principal	 Secondary School Administration & Supervision Superintendent 	 Secondary School Administration & Supervision Superintendent 	Building Level AdministrationSuperintendent	Building Level AdministrationSuperintendent
0012	Secondary Assistant Principal	 Secondary School Administration & Supervision Superintendent 	 Secondary School Administration & Supervision Superintendent 	Building Level AdministrationSuperintendent	Building Level AdministrationSuperintendent
0300	Superintendent	Superintendent	Superintendent	Superintendent	Superintendent
0158	Audio-Visual Education	 Audiovisual Supervisor Supervision of School Libraries & Instructional Materials Services 	 Instructional Supervisor in School Media Services 	Library Media Services	• Library / Media
0168	Elementary Instructional Supervision	 General Supervisor & Curriculum Specialist Elementary Administration & Supervision Superintendent 	 General Supervisor & Curriculum Specialist Elementary Administration & Supervision Superintendent Instructional Supervision with Elementary Certificate 	 Building Level Administration Superintendent 	 Building Level Administration Superintendent
0198	Technology Education Supervisor	Supervisor in Industrial Arts	Instructional Supervision in Industrial Arts	Technology Education	Technology Education
0178	Library or Instructional Media Supervisor	 Supervisor of School Library & Instructional Materials Services 	Instructional Supervision in School Media Services	Library Media Services	Library / Media
0188	Secondary Instructional Supervision	 Superintendent Instructional Supervision in appropriate subject area Secondary Administration & 	 Superintendent Instructional Supervision in appropriate subject area 	Building Level AdministrationSuperintendent	Building Level AdministrationSuperintendent

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0058	Director of Attendance Director of Data Processing	Supervision General Supervision & Curriculum Specialist Any School Administration License Any School Administration License	 Secondary Administration & Supervision General Supervision & Curriculum Specialist School Administration License preferred but not required School Administration License preferred but 	 School Administration License preferred but not required School Administration License preferred but not required 	 School Administration License preferred but not required School Administration License preferred but not required
0062	Director of Federal Programs	Any School Administration License	not required • School Administration License preferred but not required	School Administration License preferred but not required	School Administration License preferred but not required
0066	Director of Health Services	Any School Administration License	School Administration License preferred but not required	School Administration License preferred but not required	School Administration License preferred but not required
0068	Director of Human Relations	Any School Administration License	School Administration License preferred but not required	School Administration License preferred but not required	School Administration License preferred but not required
0070	Director of Publicity & Communications	Any School Administration License	 School Administration License preferred but not required 	School Administration License preferred but not required	School Administration License preferred but not required
0072	Director of School Lunch	Any School Administration License	School Administration License preferred but not required	School Administration License preferred but not required	School Administration License preferred but not required
0074	Director of Special Services	Any School Administration License	School Administration License preferred but not required	School Administration License preferred but not required	School Administration License preferred but not required
0076	Director of Testing, Evaluation or Research	Any School Administration License	 School Administration License preferred but not required 	School Administration License preferred but not required	School Administration License preferred but not required
0078	Director of Transportation	Any School Administration License	 School Administration License preferred but not required 	School Administration License preferred but not required	School Administration License preferred but not required
Depa	rtment Heads				
0152	Adult Education or Extended Services Department Head	Any License	Any License	Any License	Any License

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0200	Alternative Programs Department Head		Any License	Any License	Any License	Any License
0154	Art Department Head		Arts & Crafts	Visual Arts	Fine Arts: Visual Arts	Fine Arts: Visual Arts
0160	Business Department Head		Business Education	Business Education	Business Education	Business Education
0162	Computer Coordinator (K-12) Department Head		MathBusiness Education	 Math Business Education	Math Business Education	Computer EducationMathematics
0166	Education Television or Radio Department Head		Any License	Radio & TVJournalism	 Journalism Language Arts	JournalismLanguage Arts
0170	World Language Department Head		World Language	World Language	World Language	Any World Language
0172	Gifted & Talented Department Head		Any License	Any License	Gifted & Talented	High Ability
0180	Mathematics Department Head		Math	• Math	Math	Mathematics
0182	Music Department Head		Music	Any Music	Fine Arts: Any Music	Fine Arts: Any Music
0184	Other: Curriculum or Instruction Department Head		Any License	Any License	Any License	Any License
0186	Science Department Head		• Science	• Science	• Science	Any Science
0190	Social Studies Department Head		Social Studies	 Social Studies 	Social Studies	Any Social Studies
Direct	ors of Planning, Ma	ainten	ance, Etc.			
0258	Director or Budget Manager & Accounting		Any Administration License	 Administration License preferred but not required 	Administration License preferred but not required	Administration License preferred but not required
0260	Director of Maintenance & Repairs		Any Administration License	 Administration License preferred but not required 	Administration License preferred but not required	Administration License preferred but not required
0262	Director of Planning or Construction		Any Administration License	 Administration License preferred but not required 	Administration License preferred but not required	Administration License preferred but not required
0264	Director of		Any Administration License	 Administration License 	Administration License	Administration License

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	Purchasing		preferred but not required	preferred but not required	preferred but not required
0270	Other Certified Employee—Budget & Finance	Any Administration License	 Administration License preferred but not required 	Administration License preferred but not required	Administration License preferred but not required
0272	Other Certified Employee—Building Grounds	Any Administration License	 Administration License preferred but not required 	Administration License preferred but not required	 Administration License preferred but not required
0274	Other Certified Employee—Staff Personnel	Any Administration License	 Administration License preferred but not required 	Administration License preferred but not required	 Administration License preferred but not required
Depar	tment Chairs				
6099	Special Education Department Chair	 Any Special Education License 	 Any Special Education License 	Any Exceptional Needs	Any Exceptional Needs
6599	Gifted & Talented Department Chair	Any License	Any License	Gifted & Talented	High Ability
7099	At Risk Department Chair	 Any Special Education License 	 Special Education License 	Any Exceptional Needs	Any Exceptional Needs
1199	English Department Chair	• English	• English	Language Arts	Language Arts
1599	Social Studies Department Chair	Any Social Studies	Any Social Studies	Any Social Studies	Any Social Studies
2199	Foreign Language Department Chair	Any World Language	Any World Language	Any World Language	Any World Language
2599	Mathematics Department Chair	Mathematics	Mathematics	Mathematics	Mathematics
3199	Science Department Chair	Any Science	Any Science	Science License	Any Science
3599	Physical Education Department Chair	Physical Education	Physical Education	Physical Education	Physical Education
4099	Art Department Chair	Arts & Crafts	Visual Arts	Fine Arts / Visual Arts	Fine Arts / Visual Arts
4299	Music Department Chair	Any Music	Any Music	Any Music	Fine Arts: Any Music
4599	Business & IT Department Chair	Business Education	Business Education	Business Education	Business EducationComputer Education
4799	Technology Education Department Chair	Industrial Arts	Industrial Technology	Technology Education	Technology Education

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5999	Career & Technical		 Any Vocational License 	 Any Vocational License 	Any CTE License	Any CTE License
	Education					
	Department Chair					

Assignment Codes

^{*}NOTE: The appropriate administration licensure applies to all, regardless of title, who have the role/responsibilities for direct supervision and/or primary evaluation of other licensed personnel. Any person hired in an administrative position without the appropriate license prior to July 1, 2003, may continue in that position provided he/she is remaining in the same position in the same school district.